



MEMORANDUM

TO: Superintendents and High School Principals
FROM: Michele Walker, Director Office of Student Assessment
DATE: September 11, 2009
SUBJECT: Legal Responsibility regarding GQE retest

As the GQE retest window approaches next week, a friendly reminder from the Office of Student Assessment....

Schools are required by law to offer the GQE Retest, as students have a legal right to access the test. The GQE Retest is made available to the following groups of students:

- Students currently in Grade 11 or Grade 12 who have not passed one or both sections of the test (English/language arts, mathematics)
- Students currently in Grade 11 or Grade 12 who are considered “first-time test takers” of the GQE (e.g., move-ins; students who previously attended a nonaccredited school)
- Foreign exchange students in Grade 11 or Grade 12 who are interested in pursuing an Indiana high school diploma

The Fall 2009 GQE Retest dates are indicated below:

September 15 – Multiple-choice, ELA and Math

September 16 – Applied Skills, ELA only

September 17 – Applied Skills, Math only

For future planning, the Spring 2010 GQE Retest dates are March 9, 10, and 11.

If you or your Corporation Test Coordinator need assistance...

Please direct questions regarding Test Coordinator Kits, testing materials, pickup dates, ServicePoint, etc. to:

Questar's GQE Help Desk By calling 866-690-GQE3 (4733) Via email at GQE_Helpdesk@QuestarAI.com

Please direct questions regarding ISTEP+ policy and testing procedures to:

Office of Student Assessment

Toll Free 888-544-7837 x2

Local 317-232-9050

Fax 317-233-2196

Website www.doe.state.in.us/istep